

UNION INTERNATIONALE DES LABORATOIRES INDÉPENDANTS  
UNIÃO INTERNACIONAL DE LABORATÓRIOS INDEPENDENTES  
UNIONE INTERNAZIONALE DEI LABORATORI INDIPENDENTI  
INTERNATIONALE UNION DER UNABHÄNGIGEN LABORS

國際聯盟的獨立實驗室  
FONDÉE EN 1960



INTERNATIONAL UNION OF INDEPENDENT LABORATORIES  
UNIÓN INTERNACIONAL DE LABORATORIOS INDEPENDIENTES  
МЕЖДУНАРОДНЫЙ СОЮЗ НЕЗАВИСИМЫХ ЛАБОРАТОРИЙ

دولت مستقلات علمي لودل دا داحال  
國際獨立研究所連合  
FOUNDED 1960

## Constitution

Adopted on 15<sup>th</sup> June 1987 at the 12<sup>th</sup> General Assembly, Copenhagen, Denmark and amended on 24<sup>th</sup> September 1993 at the 14<sup>th</sup> General Assembly, Cambridge, United Kingdom; on 17<sup>th</sup> October 1997 at the 16<sup>th</sup> General Assembly, Madrid, Spain, and most recently amended at the 21<sup>st</sup> General Assembly on 7<sup>th</sup> September 2007, Brussels, Belgium.

- 1 NAME**  
The name of the Association is Union Internationale des Laboratoires Indépendants, hereinafter referred to as UILLI.
- 2 OBJECTIVES**  
The objectives of UILLI are:
- 2.1 To represent the professional and commercial interests of the laboratory industry on an international basis.
  - 2.2 To provide a forum for the international exchange of views on matters of common interest including, for example, laboratory management, laboratory quality assurance, laboratory accreditation, product certification, national and international standards, and international barriers to trade.
  - 2.3 To promote the international status of laboratories and scientific consultants and emphasise their important role in international trade.
  - 2.4 To establish an international network of scientific contacts to act in the professional and commercial interests of its members.
  - 2.5 To strengthen the bond of friendship between members.
- 3 MEMBERSHIP**
- 3.1 UILLI shall consist of:
    - a) Members of associations of laboratories;
    - b) Independent laboratories and scientific consultants;
    - c) Laboratory suppliers.
  - 3.2 Members of UILLI shall comprise:
    - 3.2.1 Honorary members;
    - 3.2.2 Ordinary members;
    - 3.2.3 Associate members.
- 4 QUALIFICATION FOR MEMBERSHIP**
- 4.1 Those legitimate laboratories and consultants who already belong to a Member Association acceptable to UILLI shall be Ordinary members of UILLI. They should fulfil the requirements of their Member Association. There can be more than one Member Association from any one country.
  - 4.2 In addition, the Governing Board may accept as an Ordinary member an independent laboratory or independent consultant who either practices in a country where there is no Member Association or practices in a country where a Member Association exists but is active in a discipline which precludes acceptance in the Member Association concerned, and who must otherwise comply with the requirements of Ordinary membership and be technically and professionally acceptable to the Governing Board.
  - 4.3 Honorary members.  
Honorary members shall be those individuals admitted by the Governing Board by means of a unanimously adopted resolution.
  - 4.4 Ordinary members.  
The qualification for Ordinary membership shall be the minimum qualifications (Sections 4.5.1 - 4.5.6) required for admission as an Ordinary member of a Member Association.
  - 4.5 Ordinary members are those corporate bodies or individuals who:
    - 4.5.1 operate in the laboratory industry;
    - 4.5.2 have not been found guilty of any offence involving personal honour;
    - 4.5.3 have been in independent practice for a minimum period of at least two years;
    - 4.5.4 are graduates or otherwise deemed worthy of full recognition as scientists because of their activities in independent practice;
    - 4.5.5 can prove that the laboratories are set up in accordance with modern technical requirements for the proper practice of the profession;
    - 4.5.6 have no affiliation with anybody engaged in other activities, which in the opinion of their Member Association, is likely to compromise the member's professional impartiality, integrity or independence.
- 5 MANAGEMENT**
- 5.1 The management of UILLI shall be vested in:
    - 5.1.1. a General Assembly;
    - 5.1.2. a Governing Board.
  - 5.2 The General Assembly shall meet at least every two years, or at such intervals as shall be decided by the Governing Board. It shall:
    - 5.2.1. make recommendations to the Governing Board on the activities of UILLI;
    - 5.2.2. elect, upon the recommendation of the Governing Board, a President from amongst the members of the Governing Board who will serve until the next General Assembly and shall not normally hold office for more than two consecutive periods. Successive Presidents shall not be members of the same Member Association;
    - 5.2.3. elect, upon the recommendation of the Governing Board, two Vice-Presidents from amongst the members of the Governing Board who will serve until the next General Assembly and shall not normally hold office for more than two consecutive periods;
    - 5.2.4. elect, upon the recommendation of the Governing Board, a Treasurer from amongst the members of the Governing Board, who shall take care and charge of the finances of UILLI, and who will serve until the next General Assembly and shall not normally hold office for more than two consecutive periods;
    - 5.2.5. elect, upon the recommendation of the Governing Board, a Secretary-General who will serve until the next General Assembly and shall not normally hold office for more than three consecutive periods;
    - 5.2.6. decide, upon the recommendation of the Governing Board, on the amount of the membership dues until the next General Assembly.
  - 5.3 At a General Assembly every Ordinary member present shall have the right to vote (no proxy votes will be accepted). However, the decisions of the General Assembly can only be carried with a 75 per cent majority of those voting.
- 6 DUTIES OF THE MEMBERS OF THE GOVERNING BOARD**
- 6.1 The President, or in his absence, one of the Vice-Presidents shall represent UILLI and take the chair at all meetings.
  - 6.2 The Secretary-General shall:
    - 6.2.1 sign the Minutes of meetings together with the Chairman;
    - 6.2.2 hold all archives of UILLI;
    - 6.2.3 handle correspondence;
    - 6.2.4 draw up the Agenda and prepare the Minutes of each meeting.
- 7 FINANCE**
- 7.1 The financial year shall be the calendar year.
  - 7.2 Dues from Member Associations are payable on 31<sup>st</sup> March, and based on the number of members belonging to each Member Association on 1<sup>st</sup> January. Dues from other ordinary and associate members are likewise payable on 31<sup>st</sup> March.
  - 7.3 The membership shall cease of a Member Association and/or ordinary member, and associate member whose dues are not paid by 31<sup>st</sup> December unless otherwise decided by the Governing Board.
  - 7.4 The money shall be banked in a country chosen by the Governing Board.
- 8 SPECIAL GENERAL ASSEMBLY**
- 8.1 At the request of two Member Associations or 25 voting members, a Special General Assembly shall be convened within three months.
  - 8.2 The attendance quorum of a Special General Assembly shall be 25 voting members. At a Special General Assembly every voting member present shall have the right to vote (no proxy votes will be accepted). However, the decisions of the Special General Assembly can only be carried with a 75% majority.
- 9 AMENDMENTS TO THE CONSTITUTION**  
The Constitution of UILLI can be amended only at a General Assembly or Special General Assembly.
- 10 DISSOLUTION**  
Should UILLI be dissolved, the General Assembly shall decide on the use to be made of the assets in accordance with legal requirements. Any outstanding debts which may have been incurred by UILLI shall be paid in equal proportions by all members except Honorary members.

Adopted in Brussels, Belgium on 7<sup>th</sup> September 2007

G.G. McIntee  
President

Drs. L.H.A. Scholtis  
Secretary-General

UILLI IS THE GLOBAL ASSOCIATION FOR LABORATORIES AND SCIENTIFIC CONSULTANTS AND WAS FORMED ON 2 SEPTEMBER 1960

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